

FOR YOUR BUSINESS

FOR YOU AND YOUR FAMILY

FOR YOUR PROPERTY

WARNER GOODMAN SOLICITORS

Peace of Mind

Your Employment Law and
HR Advice Service



WG | Warner
Goodman

Peace of Mind allows you rapid access to professional guidance without the fear of escalating legal costs, giving you highly effective, common sense support to avoid or manage the risk.

Peace of Mind provides your business with one-stop legal and HR advice in 3 easy steps:



Contracts of employment and staff handbooks are the foundation of your relationship with your staff, so you need documentation you can rely on.

We will carry out annual audits of your existing paperwork and provide you with reports detailing any areas for improvement. We will then prepare any new documents you need and tailor them to your business.



You will have a designated lawyer available to you by both telephone and email. They will provide advice centred around your specific business ethos and commercial needs.

Unlike other providers, we are not a call centre. You won't need to waste valuable time repeating yourself to successive advisers; instead, you'll have your designated lawyer on the other end of the phone, ready to help.



Peace of Mind members can access two exclusive training sessions a year and two free places for our Masterclass workshops. In addition, you'll receive regular updates from our Weekly Employment Law newsletter, invites to our HR Hangout webinars, and Employment Law Conferences.

Members will also have 24/7 access to our online portal. You can download a vast range of HR templates and documentation, including briefing notes, template letters, and checklists.



“Peace of Mind is honestly one of the best investments I have purchased for my business. I was at ease knowing all my HR needs were being looked after. They are professional, friendly, and knowledgeable in their field.”

POALA TAYLOR-RIDDICK, DIRECTOR OF FINANCE AT VODEX LTD

What else will you receive?

In addition to the services already listed, Peace of Mind members also receive:

- **Free legal support** – Our legal team of commercial lawyers will provide 30 minutes of free initial legal advice on any commercial legal issue that may arise.
- **Face to face meetings** – as a local firm with offices in Southampton, Fareham, Portsmouth, Chandler’s Ford and Waterlooville, we can offer meetings at a time convenient to you.
- **Discounted legal advice for your staff members** – four life changes that can distract your staff from your business are; moving house, divorce, bereavement, and sustaining an injury. We offer a discount to your staff so they too can access legal advice should they need it.
- **Three month contract** – after an initial six month period, you will only be tied in for three months, giving you ultimate flexibility.



“By far the best service of its kind we have ever used. Rapid response times and the ease of working together are terrific. Not only are they value for money but they also save us costs in HR staff and Management time. ”

COLIN WATERS, CEO AT THE STABLE FAMILY HOME TRUST

Even more Peace of Mind with tailored optional extras

If our standard package isn't quite enough for your needs, we can offer further services to give you an even better service:

- HR support in various areas including during meetings, preparation of minutes or notes for meetings for disciplinary and grievance proceedings, recruitment, appraisals, sickness absence and performance management.
- Employment Law training for your managers and HR personnel, gives them the confidence to manage matters such as disciplinaries, grievances and investigations, sickness, performance management and much more.
- Insurance to cover the cost of defending any employment claims and any awards made in favour of employees. Importantly, we are not self-insured and can therefore give robust legal advice when dealing with a potential tribunal matter.
- In partnership with local health and safety experts, we can offer your business a package to enhance your current health and safety policies in the workplace, including bespoke safety policy, face to face support, free updates and training discounts.
- Immigration advice and assistance covering right to work compliance, PBS licence applications and renewals, challenging civil penalties, Tier 2 visa applications, legal updates and immigration training for your HR team.

COSTS	

Meet your Peace of Mind team



Sarah Whitemore
PARTNER



Howard Robson
PARTNER



Martin Giles
CONSULTANT



Natalie Rawson
ASSOCIATE



Emma Kemp
ASSOCIATE



Catriona Ralls
ASSOCIATE



Aimee Monks
EXECUTIVE



Louise Bodeker
SOLICITOR



Cath Dixon
HR CONSULTANT



Cat Tilling
ADMINISTRATOR



Sam Grant
SECRETARY



Sheila Williams
SUPERVISOR



Terri Dovey
DOC AUDIT CLERK



Emily Box
DOC AUDIT CLERK



Jordon Gibb
ADMINISTRATOR

We have Peace of Mind members across a wide variety of different sizes and sectors who see the benefits every day...



Warner Goodman LLP

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